

	<p><b>Community Leadership &amp; Libraries Committee</b></p> <p><b>20 November 2019</b></p>
<p><b>Title</b></p>	<p><b>Quarter 2 (Q2) 2019/20 Delivery Plan Performance Report</b></p>
<p><b>Report of</b></p>	<p>Councillor Reuben Thompstone – Committee Chairman</p>
<p><b>Wards</b></p>	<p>All</p>
<p><b>Status</b></p>	<p>Public</p>
<p><b>Urgent</b></p>	<p>No</p>
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<p><b>Enclosures</b></p>	<p>None</p>
<p><b>Officer Contact Details</b></p>	<p>John Hickson, Interim Finance Business Partner  <a href="mailto:john.hickson@barnet.gov.uk">john.hickson@barnet.gov.uk</a>          Alaine Clarke, Head of Programmes, Performance and Risk  <a href="mailto:alaine.clarke@barnet.gov.uk">alaine.clarke@barnet.gov.uk</a></p>

### Summary

This report provides a thematic overview of performance for Q2 2019/20 focusing on the budget forecasts and activities to deliver both corporate and committee priorities in the Community Leadership and Libraries (CLL) Committee Annual Delivery Plan.

### Officer Recommendations

- The Committee is asked to review the budget, performance and risk information for Q2 2019/20 and make any referrals to Policy and Resources Committee or Financial Performance and Contracts Committee in accordance with the terms of reference of these Committees.**

## 1. INTRODUCTION

- 1.1 The Community Leadership and Libraries (CLL) Committee has responsibility for libraries, culture, civic events, the mayoralty, community safety, community engagement and cohesion, registration and nationality service and grants to the voluntary sector.
- 1.2 This report provides a **thematic overview of performance** for **Q2 2019/20** focusing on the budget forecasts and activities to deliver the **priorities** in the **CLL Committee Annual Delivery Plan**, which can be found online at:  
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=694&MId=9610&Ver=4>

## 2. BUDGET FORECASTS

- 2.1 The **Revenue Forecast** (after reserve movements) Community Safety is £1.961m and for Libraries and Community Engagement is £3.618m (see table 2).

**Table 2: Revenue Forecast (Q2 2019/20)**

Service	Revised Budget	Q2 19/20 Forecast	Variance from Revised Budget Adv/(fav) <sup>1</sup>	Reserve Move-ments	Q2 19/20 Forecast after Reserve Move-ments	Variance after Reserve Move-ments Adv/(fav)
	£000	£000	£000	£000	£000	£000
Community Safety	1,936	1,961	25	0	1,961	25
Libraries and Community Engagement	3,538	3,618	80	0	3,583	80

- 2.2 The projected variance for Community Safety is forecast to be an overspend of £0.025m due to network transmissions requiring additional corrective works to the CCTV network.
- 2.3 Libraries and Community Engagement is forecasted to overspend by £0.080 due principally to rate increases at Colindale and Church End Libraries.

## 3. SAVINGS

- 3.1 Savings have been achieved, as the capital contribution ceased in 2018/19.

**Table 3: Savings forecast delivery (Q2 2019/20)**

Ref	Service area	Description of Savings	Savings for 19/20	Q2 19/20 Forecast	Comment
S1	Community Safety	CCTV: Reduce expenditure associated with CCTV once the capital contribution towards investment has been paid off.	243	243	The capital contribution ceased in 18/19
Total savings			243	243	

<sup>1</sup> Adv/fav refers to an adverse or favourable position. An adverse position would be a budget overspend. An adverse variance would mean the position has got worse since the last reported period.

## 4. PRIORITIES

4.1 This section provides an update on the Committee's priorities as follows:

- A summary of progress on Actions<sup>2</sup> to deliver the priority
- Performance of Key Performance Indicators (KPIs)<sup>3</sup>
- Risks to delivering the Actions and priority
- High (15 to 25) level risks from the Corporate Risk Register<sup>4</sup>

4.2 The Q2 status for each of the Committee's priorities is shown in table 4. This reflects the *overall performance on Actions, KPIs and Risks*<sup>5</sup> for each priority.

**Table 4: Priorities for CLL Committee**

Section	Priority	Q2 Status
5.	Keeping Barnet safe	Good
6.	Tackling anti-social behaviour and environmental crime	Good
7.	Celebrating diverse and strong communities and taking a zero-tolerance approach to hate crime	Good
8.	Focusing on the strengths of the community	Good
9.	Continuing to maximise access to libraries through a technology and digitally enabled service	Satisfactory

5.	Keeping Barnet safe	Q2 Status
		Good

### 5.1 Summary of Actions Good progress

5.1.1 Barnet's approach to anti-social behaviour (ASB) puts victims at the heart of the response and delivers enhanced multi-agency interventions to bring relief to neighbourhoods suffering from persistent and complex ASB problems. This work is facilitated and driven through the Community Safety MARAC (Multi-Agency Risk Assessment Case Conference), which meets regularly to review the most persistent and complex ASB cases. In Q2, there were successful deployments of temporary CCTV cameras to a number of ASB and environmental crime hotspot locations as part of a range of measures aimed at deterring offending and identifying and taking firm enforcement action against offenders.

<sup>2</sup> A Summary of the Actions is provided for each priority. These are RAG rated as follows: Complete or Good progress = **GREEN** (where no Actions RAG rated RED); Satisfactory progress = **AMBER** (where no more than one Action RAG rated RED) or Limited progress = **RED** (where two or more Actions RAG rated RED).

<sup>3</sup> KPI RAG rating reflects the percentage variance of the result against the target as follows: On target = **GREEN (G)**; Up to 9.9% off target = **AMBER (A)**; 10% or more off target = **RED (R)**. The Direction of Travel (DOT) status shows the percentage variation in the result since last year e.g. Improving (**↑ I**), Worsening (**↓ W**) or Same (**→ S**). The percentage variation is calculated as follows: Q2 19/20 result minus Q2 18/19 result equals difference; then difference divided by Q2 18/19 result multiplied by 100 = percentage variation. KPIs are illustrated by (q) quarter; (c) cumulative up to end quarter; (s) snapshot in time; or (r) rolling 12 months.

<sup>4</sup> The Corporate Risk Register includes strategic risks (strategic and business critical risks) and high (15 to 25) service/joint risks (service and contract delivery risks). All risks are managed in line with the council's risk management framework. The risk registers are live documents and the Q2 19/20 Corporate Risk Register provides a snapshot in time (as at end September 2019). The risk ratings are: Low = 1 to 3 (**GREEN**); Medium/Low = 4 to 6 (**YELLOW**); Medium/High = 8 to 12 (**AMBER**); and High = 15 to 25 (**RED**).

<sup>5</sup> The Q2 status reflects the *overall performance* on Actions, KPIs and Risks as follows: Complete or Good progress = **GREEN** (where no Actions or KPIs RAG rated RED and no more than one high level risk); Satisfactory progress = **AMBER** (where no more than one Action or KPIs RAG rated RED and/or no more than two high level risks) or Limited progress = **RED** (where two or more Actions or KPIs RAG rated RED and/or more than two high level risks).

5.1.2 The Barnet Safer Communities Partnership has invested in the OWL (Online Watch Link) system to help keep the community safe and updated with the latest crime prevention advice from the Police and Neighbourhood Watch. Over 24,000 people in Barnet were signed up to OWL by end September 2019.

## 5.2 KPIs

5.2.1 There are four KPIs for this priority, which monitor crime and ASB. One KPI met the Q2 target. Three KPIs are Monitor only. One KPI has worsened since last year.

- **Overall crime rate in Barnet – 77.9 compared to 71.1 last year.** Overall crime has increased in the last twelve months. The increase represents a similar increase across London with Barnet's crime rate 22% lower than the London average of 99.85.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
Complex repeat ASB cases to be problem solved through Community Safety MARAC	Bigger is better	New for 19/20	30	7	18 (G)	New for 19/20	New for 19/20	No benchmark available
Residents signed up to OWL (s)	Bigger is better	New for 19/20	>20000	Monitor	24103	New for 19/20	New for 19/20	No benchmark available
Overall crime rate in Barnet (total notifiable offences) (r)	Smaller is Better	74.12 <sup>6</sup>	Monitor	Monitor	77.9 <sup>7</sup>	↓ W +9.6 %	71.1 <sup>8</sup>	London 99.85 (Aug 18 - Jul 19, Met Police)
Overall rate of burglary in Barnet (r)	Smaller is Better	New for 19/20	Monitor	Monitor	9.54 <sup>9</sup>	New for 19/20	New for 19/20	London 9.22 (Aug 18 - Jul 19, Met Police)

## 5.3 Risks

5.3.1 There are two risks to delivery of the actions for this priority. These have been assessed at a low (1 to 3) and medium/high (8 to 12) level and have controls/mitigations in place to manage the risks.

- **CLL01 - Missed opportunities for early intervention (risk score 9).** Current information sharing on ECINS<sup>10</sup> is live and active and in accordance with the Section 115 Crime and Disorder Act 1998 Barnet Information Sharing Agreement. The new Information Sharing Agreement has been drafted with the Community Safety Team and Information Management Team and presented to the Safer Communities Partnership Board meeting in July 2019 where it was agreed to secure partners sign off by the next meeting in October 2019.

<sup>6</sup> Rolling 12 months to February 2019

<sup>7</sup> Rolling 12 months to July 2019

<sup>8</sup> Rolling 12 months to September 2018

<sup>9</sup> Rolling 12 months to July 2019 (1 Aug 18 to 31 July 19)

<sup>10</sup> Empowering Communities Inclusion and Neighbourhood Management System is the tool used by the partnership to record crime and disorder

- **CLL02 - Under-utilisation of OWL system (risk score 3).** Lack of effective multi-agency oversight could lead to under-utilisation of the OWL system resulting in loss of interest by residents as a source of information on crime prevention and the Barnet Safer Communities Partnership. The OWL system has been promoted across the Safer Communities Partnership and public feedback has been positive, with high uptake by residents.

6. Tackling anti-social behaviour and environmental crime	Q2 Status
	Good

## 6.1 Summary of Actions Good progress

6.1.1 The Barnet Safer Communities Partnership has been working with the Police and other partner agencies to deliver a co-ordinated response to repeat ASB locations, supporting repeat victims and tackling persistent ASB. This approach has included the use of Public Space Protection Orders (PSPOs) as well as focused multi-agency days of action in persistent hotspot areas. Four PSPOs were live in Q2: Burnt Oak (Street drinking ASB); Edgware Town Centre (Street drinking ASB); Childs Hill (Street drinking ASB) and a Dog Control PSPO. The Joint Tasking Group (JTAG) meeting has been monitoring data on ASB, which is showing that the PSPOs have been effective in reducing the types of ASB that they have been targeting, including a reduction in alcohol related calls to the London ambulance service in the street drinking PSPO areas.

## 6.2 KPIs

6.2.1 There are four KPIs for this priority, which monitor ASB. Two KPIs met the Q2 targets. One KPI is annual and will be reported in Q4. One KPI did not meet the Q2 target.

- **Volume of ASB calls to police – 9,252 compared to 8,000 last year.** There were 9,252 ASB calls to the Police in the 12 months up to September 2019. A 10% increase on last year. A similar trend was seen across London during the same period. The reasons for the London wide upward trend in ASB calls is unclear and the council is liaising with the Police to ascertain the reasons behind the increase in Barnet.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
PSPOs implemented (s)	Bigger is Better	New for 19/20	3 <sup>11</sup>	3	4 (G)	New for 19/20	New for 19/20	No benchmark available
Volume of ASB calls to police (r)	Smaller is Better	New for 19/20	7855 <sup>12</sup>	7855	9252 <sup>13</sup> (R)	↓ W +10%	8000	No benchmark available
Multi-agency action plans in place to address high impact ASB and environmental crime areas (s)	Bigger is Better	New for 19/20	6 <sup>14</sup>	2	11 (G)	New for 19/20	New for 19/20	No benchmark available

<sup>11</sup> The target is 3 PSPOs implemented at any point in time.

<sup>12</sup> A 5% reduction vs. 2017/18 baseline of 8,268 calls.

<sup>13</sup> Rolling 12 months to September 2019.

<sup>14</sup> The target is to have at least six active plans in place at any point in time.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
Community engagement and communication campaigns delivered per year (Annual)	Bigger is Better	New for 19/20	2	Annual	Due Q4 19/20	New for 19/20	New for 19/20	No benchmark available

### 6.3 Risks

6.3.1 There are three risks to delivery of the actions for this priority. These have been assessed at a medium/low (4 to 6) and medium/high (8 to 12) level and have controls/mitigations in place to manage the risks.

- CLL03 – Challenges to Public Space Protection Orders (PSPOs) (risk score 8).** A range of options are used to respond to emerging place based ASB issues, with a PSPO considered only after other options have been used and the issues persist. Oversight is provided by the Community Safety MARAC, JTAG and the ASB Delivery Group. An evidence-led approach is used for identifying and considering potential PSPOs, including public consultation exercises. The current PSPOs have received positive feedback from residents and demonstrated reductions in ASB, including substantial reductions in calls to police for street drinking related ASB within the control zones.
- CLL04 - Ineffective enforcement of PSPOs (risk score 9 – increased from 6).** There are currently four active PSPOs. Three are alcohol related and the fourth is the Dog Control PSPO. All are monitored via the Community Safety Multi Agency Risk assessment conference and the JTAG process. There is a further PSPO being implemented in High Barnet for alcohol related ASB but this has yet to be authorised. The likelihood score has increased due to summer/autumn months being seasonal high points for levels of alcohol related ASB, with resources to enforce PSPOs potentially being stretched. The overall risk and enforcement of the PSPOs continue to be monitored by the JTAG.
- CLL05 – Ineffective community engagement (risk score 6).** To ensure resources are targeted in areas with the most persistent and severe ASB, analysis (overseen by an Analysis Core Group) is undertaken to join up information across the Safer Communities Partnership. Work has continued on the Community Safety Strategic Assessment to provide a picture of the changing trend of crime and ASB in the borough. The Assessment will be used to inform the refresh of the Community Safety strategy.

7. Celebrating diverse and strong communities and taking a zero-tolerance approach to hate crime	Q2 Status
	Good

### 7.1 Summary of Actions Good progress

7.1.1 The Barnet Zero Tolerance to Hate Crime Project is part of the Barnet Safer Communities Partnership's commitment to working together to improve access to justice for victims of Hate Crime and making it easier for people to report Hate Crime and get the support they need. The project has been supported with funding secured from MOPAC and brings together the council, Police, Barnet Mencap and other VCS partners to increase the profile and reach of Barnet's Hate Crime Reporting Centres.

7.1.2 There are now 309 Hate Crime Awareness Champions and the project continues to have good engagement from the nine Hate Crime Reporting Centres. The project has met the target to deliver five Hate Crime Awareness Workshops in 2019/20. The project has a target to hold 10 Hate Crime Training Sessions across the partnership, providing training to 100 people (building on the 122 plus staff already trained over the last 18 months). Most of the training is scheduled to take place in Q3 and Q4, so the numbers to date look low compared to the year-end target. In Q1 and Q2, the project has been focused on the reporting centres, user groups and recruitment of Hate Crime Awareness Champions; in Q3 and Q4 the focus will be on the training.

7.1.3 The Communities Together Network (CTN) is Barnet’s forum for the council, Police, CCG and VCS to share information on issues relating to community participation, cohesion and safety. The theme this year is to promote Strong, Successful and Resilient Communities. The latest CTN bulletin was published to partners on 13 September 2019. The CTN is led by Community Participation and Equalities at Barnet Council and takes place four times a year.

## 7.2 KPIs

7.2.1 There are seven KPIs for this priority, which monitor hate crime. Five KPIs met the Q2 targets. One KPI is Monitor only and has worsened since last year. One KPI did not meet the Q2 target.

- **Racist and religious hate crime – 796 hate crimes were reported** in the 12 months up to September 2019 compared to 711 last year. A similar increase in racist and religious hate crime was seen in London over the same period. The Barnet ‘Zero Tolerance to Hate Crime project’ has been working to strengthen the partnership approach to tackling Hate Crime by supporting the joint work of the Safer Communities Partnership Board, Safeguarding Adults Board and Barnet MENCAP to raise awareness about Hate Crime, encourage reporting and improving access to justice for victims. The project supports and establishes Hate Crime Reporting Centres, delivers Hate Crime awareness training across the partnership and delivers communications and engagement campaigns across the borough.
- **Hate Crime Reporting Centres (RAG rated AMBER) – 9 against a target of 10 Hate Crime Reporting Centres to be open at any time in Barnet.** In Q2, the target was slightly missed but the Barnet Zero Tolerance to Hate Crime Project plans to launch five new Hate Crime Reporting Centres this year.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
Racist and religious hate crime (r)	Smaller is Better	729 <sup>15</sup>	Monitor	Monitor	796 <sup>16</sup>	↓ W +12%	711 <sup>17</sup>	No benchmark available
Hate Crime Reporting Centres in Barnet (s)	Bigger is Better	New for 19/20	10 <sup>18</sup>	10	9 (A)	New for 19/20	New for 19/20	No benchmark available

<sup>15</sup> Rolling 12 months to February 2019.

<sup>16</sup> Rolling 12 months to September 2019 (Oct 18 to Sep 19).

<sup>17</sup> Rolling 12 months to August 2018.

<sup>18</sup> The target is for minimum of 10 Hate Crime Reporting Centres to be in operation at any one time.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
Residents signed up as Hate Crime Awareness Champions (c)	Bigger is Better	New for 19/20	50	20	21 (G)	New for 19/20	New for 19/20	No benchmark available
Training sessions delivered across the partnership (c)	Bigger is Better	New for 19/20	10	2 <sup>19</sup>	3 (G)	New for 19/20	New for 19/20	No benchmark available
Number of staff to receive training across the partnership (c)	Bigger is Better	New for 19/20	100	16 <sup>20</sup>	16 (G)	New for 19/20	New for 19/20	No benchmark available
Number of Hate Crime Awareness Workshops delivered (c)	Bigger is Better	New for 19/20	5	3	6 (G)	New for 19/20	New for 19/20	No benchmark available
Number of CTN meetings held per year (q)	Bigger is Better	New for 19/20	4	1	1 (G)	New for 19/20	New for 19/20	No benchmark available

### 7.3 Risks

7.3.1 There are two risks to delivery of the actions for this priority. These have been assessed at a medium/high (8 to 12) level and have controls/mitigations in place to manage the risks.

- **CLL06 – Lack of consistent communication (risk score 12).** Actions are planned throughout the year to encourage the reporting of hate crime. The Zero Tolerance to Hate Crime Project is in its second full year and is building on the success demonstrated last year. Actions are planned from now through to March 2020, in partnership with Barnet Mencap, the Police and other partnership organisations. The project reports every six months to the Safer Communities Partnership Board.
- **CLL07 - Hate Crime awareness training programme (risk score 8).** A failure across the partnership to give sufficient priority to engaging with the Hate Crime Awareness training programme could limit its effectiveness and harm the ability of the partnership to provide a co-ordinated response to Hate Crime. Training attendance is monitored and reported every six months to the Safer Communities Partnership Board. A report is being prepared for CLL Committee and the Safer Communities Partnership Board to provide an update on the delivery of the Zero Tolerate to Hate Crime Project, which will include recommendations for next steps.

8. Focusing on the strengths of the community	Q2 Status
	Good

### 8.1 Summary of Actions Satisfactory progress

8.1.1 Since contracts were awarded to Volunteering Barnet (VB) in August 2017 and Inclusion Barnet in November 2018, one-to-one sessions and workshops have been delivered to

<sup>19</sup> This is a cumulative target and remains the same as for Q1. No training sessions were originally planned for Q2, but one was subsequently held in Q2.

<sup>20</sup> This is a cumulative KPI but shows a reduced cumulative target in Q2 (from Q1) to reflect the programme of training sessions, which are primarily to take place in Q3 and Q4.

support the VCS sector. Some contract performance for VB was disappointing but there will be closer monitoring to ensure improvements are made such as closer working relationships with staff from VB have been put in place to drive improvements. Work on developing the Barnet community directory has been paused pending a review, the outcome of which may result of a rebuild of the directory.

## 8.2 KPIs

8.2.1 There are five KPIs for this priority, which monitor community engagement. Two KPIs met the Q2 targets. One KPI is bi-annual and will be reported again in Q3. Two KPIs are annual and will be reported as part of the Residents' Perception Survey in Q3.

Indicator	Polarity	18/19 EOY	19/20 Target	Q2 19/20			Q2 18/19	Benchmarking
				Target	Result	DOT	Result	
Residents who agree that people pull together to help improve the area (Annual) <sup>21</sup>	Bigger is Better	51% (Autumn 17)	54%	54%	Due Q3 19/20	No RPS 18/19	No RPS 18/19	No benchmark available
Number of hours of 121 surgeries (q)	Bigger is Better	New for 19/20	36	9	11 (G)	New for 19/20	New for 19/20	No benchmark available
Number of Funders Fairs (bi-annual)	Bigger is Better	New for 19/20	2	2 by Q3 19/20 <sup>22</sup>	Due Q3 19/20 <sup>23</sup>	New for 19/20	New for 19/20	No benchmark available
Residents who volunteer at least once a month (Annual) <sup>24</sup>	Bigger is Better	30 (Autumn 17)	33%	33%	Due Q3 19/20	No RPS 18/19	No RPS 18/19	No benchmark available
Number of new residents registering to be a volunteer (c)	Bigger is Better	New for 19/20	750	374	458 (G)	New for 19/20	New for 19/20	No benchmark available

## 8.3 Risks

8.3.1 There is one risk to delivery of the actions for this priority<sup>25</sup>. This has been assessed at a medium/high (8 to 12) level and has controls/mitigations in place to manage the risk.

- **G&C050 - Availability of resources to the voluntary sector (risk score 9).** The voluntary sector is supported through partnership activity. Strategic plans have been aligned where possible and regular Partnership Board meetings are held to discuss activities. Contract monitoring meetings are held regularly with Barnet Together.

<sup>21</sup> Annual KPI from the Residents' Perception Survey (RPS).

<sup>22</sup> KPI reported bi-annually so target for Q3.

<sup>23</sup> KPI reported bi-annually so next result due in Q3.

<sup>24</sup> Annual KPI from the Residents' Perception Survey (RPS).

<sup>25</sup> G&C051 - Working with the Voluntary Community Faith Sector (VCFS) has been merged with G&C050 – Availability of resources to the voluntary sector.

9. Continuing to maximise access to libraries through a technology and digitally enabled service	Q2 Status Satisfactory
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## 9.1 Summary of Actions Satisfactory progress

- 9.1.1 The Year of Learning has continued throughout the last quarter with a specific focus on reading and health. Q2 has seen 516 events throughout libraries and community venues in Barnet with participation by 8,952 residents. Participation in the 2019 Summer Reading Challenge increased this year by 21% with 2,555 children taking part and 902 children attending 50 literacy events over the course of the summer holidays
- 9.1.2 New Barnet Partnership Library opened to the public on 24 September 2019 and replaces the former East Barnet Partnership Library. The new facility is part of the New Barnet Leisure Centre and is delivered on behalf of the Council by Inclusion Barnet.
- 9.1.3 Installation of the acquisitions module of the New Library Management System is nearing completion with user acceptance testing currently underway. Work to install the automated telephone renewal system has now begun.
- 9.1.4 Booking-Live, the new libraries online room and event booking system, is currently being populated with existing bookings data and will shortly be rolled out on a site by site basis, starting at Finchley Church End Library.
- 9.1.5 Activist Group have commenced their independent evaluation of the Libraries Transformation Programme. Public engagement sessions including focus groups and a resident survey commenced at the start of October 2019. Due to restrictions during purdah engagement activity has been suspended, although the survey will remain open. Engagement meetings will now take place the week of 13 January 2020 and Activist will report on their findings in early February 2020.

## 9.2 KPIs

- 9.2.1 KPIs will be reported as part of the independent evaluation of the Library Service currently being undertaken and due to be presented to CLL Committee in November 2019. Ongoing KPIs for the Library Service will be updated following completion of this evaluation in line with recommendations made by the review.

## 9.3 Risks

- 9.3.1 There are two risks to delivery of the actions for this priority. These have been assessed at a medium/low (4 to 6) level. There was no change to these risks in Q2. Controls/mitigations are in place to manage the risks.
- **FS031 – Customers unable to book online (risk score from 5).** A delay in completing the build of Booking Live or the identification of significant issues in the testing phase could lead to customers being unable to book rooms and events online. To manage this risk customers will continue to be able to book events and rooms via email and in branch whilst development and installation of Booking Live is in progress. The initial phase of Booking Live has been delivered and is ready to be populated with live data.
  - **FS032 – Delay in new Library Management System (risk score 6).** If the testing phase identifies any significant issues this could lead to a delay in the new Library Management System (LMS). The circulation modules have been successfully installed. Online ordering has continued with orders placed directly via Integra whilst work continues to integrate the new LMS with the corporate finance system.

## **10 REASONS FOR RECOMMENDATIONS**

- 10.1 These recommendations are to provide the Committee with relevant budget, performance and risk information in relation to the corporate and committee priorities in the Corporate Plan (Barnet 2024) and CLL Committee Annual Delivery Plan. This paper enables the council to meet the budget agreed by Council in March 2019.

## **11 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 11.1 None.

## **12 POST DECISION IMPLEMENTATION**

- 12.1 None.

## **13 IMPLICATIONS OF DECISION**

### **13.1 Corporate Priorities and Performance**

- 13.1.1 The report provides an overview of performance for Q2 2019/20, including budget forecasts, savings, progress on actions, KPIs and risks to delivering the Annual Delivery Plan.
- 13.1.2 The Q2 2019/20 results for all Corporate Plan and Delivery Plan KPIs are published on the Open Barnet portal at <https://open.barnet.gov.uk/dataset>
- 13.1.3 Robust budget, performance and risk monitoring are essential to ensure that there are adequate and appropriately directed resources to support delivery and achievement of corporate and committee priorities as set out in the Corporate Plan (Barnet 2024) and Annual Delivery Plans.
- 13.1.4 Relevant council strategies and policies include the following:
- Medium Term Financial Strategy
  - Corporate Plan (Barnet 2024)
  - CLL Committee Annual Delivery Plan
  - Performance and Risk Management Frameworks.

### **13.2 Resources (Finance and Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 13.2.1 The budget forecasts are included in the report. More detailed information on financial performance is provided to Financial Performance and Contracts Committee.

### **13.3 Social Value**

- 13.3.1 The Public Services (Social Value) Act 2012 requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. Before commencing a procurement process, commissioners should think about whether the services they are going to buy, or the way they are going to buy them, could secure these benefits for their area or stakeholders. The council's contract management framework oversees that contracts deliver the expected services

to the expected quality for the agreed cost. Requirements for a contractor to deliver activities in line with Social Value will be monitored through this contract management process.

### **13.3 Legal and Constitutional References**

13.4.1 Section 151 of the Local Government Act 1972 states that: “without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs”. Section 111 of the Local Government Act 1972 relates to the subsidiary powers of local authorities to take actions which are calculated to facilitate, or are conducive or incidental to, the discharge of any of their functions.

13.4.2 Section 28 of the Local Government Act 2003 (the Act) imposes a statutory duty on a billing or major precepting authority to monitor, during the financial year, its income and expenditure against the budget calculations. If the monitoring establishes that the budgetary situation has deteriorated, the authority must take such action as it considers necessary to deal with the situation. The definition as to whether there is deterioration in an authority’s financial position is set out in section 28(4) of the Act.

13.4.3 The Council’s Constitution (Article 7, Article 7 – Committees, Forums, Working Groups and Partnerships) sets out the responsibilities of all council Committees. The responsibilities of the Community Leadership and Libraries Committee include:

- (1) Responsibility for libraries, culture, civic events, the mayoralty, community safety, registration and nationality service and grants to the voluntary sector.
- (2) To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid)
- (3) To submit to the Policy and Resources Committee proposals on the Committee’s budget for the following year in accordance with the budget timetable and make recommendations on issues relating to virements, underspends or overspends. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.
- (4) To receive reports on relevant performance information and risk on the services under the remit of the Committee.

13.4.4 The council’s Financial Regulations can be found at:

<http://barnet.moderngov.co.uk/documents/s46515/17FinancialRegulations.doc.pdf>

### **13.5 Risk Management**

13.5.1 The council has an established approach to risk management, which is set out in the Risk Management Framework. Risks are reviewed quarterly (as a minimum) and any high level (scoring 15+) risks are reported to the relevant Theme Committee and Policy and Resources Committee. In addition, the Annual Delivery Plan risks associated with the priorities for this Committee are outlined in the report.

### **13.6 Equalities and Diversity**

13.6.1 Section 149 of the Equality Act 2010 sets out the Public Sector Equality Duty which requires a public authority (or those exercising public functions) to have due regard to the

need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010.
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not.
- Fostering of good relations between persons who share a relevant protected characteristic and persons who do not.

13.6.2 The broad purpose of this duty is to integrate considerations of equality into everyday business and keep them under review in decision making, the design of policies and the delivery of services. The protected characteristics are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

13.6.3 In order to assist in meeting the duty the council will:

- Try to understand the diversity of our customers to improve our services.
- Consider the impact of our decisions on different groups to ensure they are fair.
- Mainstream equalities into business and financial planning and integrating equalities into everything we do.
- Learn more about Barnet's diverse communities by engaging with them.

This is also what we expect of our partners.

13.6.4 This is set out in the council's Equalities Policy, which can be found on the website at: <https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity>

## **13.7 Corporate Parenting**

13.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in carrying out any functions that relate to children and young people. There are no implications for Corporate Parenting in relation to this report.

## **13.8 Consultation and Engagement**

13.8.1 Consultation on the new Corporate Plan (Barnet 2024) was carried out in the summer 2018. The Corporate Plan was approved by Council in March 2019.

## **13.9 Insight**

13.9.1 The report identifies key budget, performance and risk information in relation to the CLL Committee Annual Delivery Plan.

## **14 BACKGROUND PAPERS**

14.1 Council, 5 March 2019 – approved Corporate Plan (Barnet 2024)  
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=9456&Ver=4>

14.2 CLL Committee, 7 March 2019 – approved Annual Delivery Plan  
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=694&MId=9610&Ver=4>